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**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9249 - (734) 242-3282

**HEDWIG B. KAUFMAN**  
**JACK C. LINDQUIST, SR.**  
**ALAN (AL) VANWASHENOVA**  
**KRAIG A. YOAS**  
*TRUSTEES*  
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**REGULAR BOARD MEETING MINUTES**  
**AUGUST 8, 2017**

A **Regular Meeting** of the Frenchtown Charter Township Board was held on August 8, 2017 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova was seated at 3:04 pm
SUPERVISOR – Jim McDevitt -EXCUSED	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Water Utility Director Rich Weirich; Recreation Director Larry Chinavare and Fire Chief Wendy Stevens were in attendance.

In the absence of the Supervisor, Clerk Baker declared there was a quorum at 3:00 PM.

**MOTION #17.196:** Motion made by Mr. Yoas; seconded by Mr. Lindquist to appoint Mark Baker as Acting Chairman for this meeting. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes. Motion carried 5-0.

**CHANGES TO THE AGENDA:** There were no changes to the agenda.

**MOTION #17.197 – AGENDA APPROVAL:** Motion made by Mr. Yoas; seconded by Mrs. Ellison to approve the August 8, 2017 Agenda as presented. A voice vote was taken. Motion carried 5-0.

Board Member VanWashenova was seated at 3:04 pm.

**MOTION #17.198 – APPROVAL OF AUGUST 8, 2017 CONSENT AGENDA:** Motion made by Mrs. Kaufman; seconded by Mr. Baker to approve the August 8, 2017 Consent Agenda as presented. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**CONSENT AGENDA:**

- a) July 25, 2017 . Regular Board Meeting Minutes
- b) Invoices Paid between July 26, 2017 to August 4, 2017
- c) Invoices Paid on August 8, 2017

**PUBLIC COMMENT:** None

**MOTION #17.199 – MICHIGAN SECTION AWWA ANNUAL CONFERENCE – RICH WEIRICH:**

Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve Rich Weirich attending the Michigan Section AWWA annual conference on September 12-15, 2017 at a cost not to exceed \$770.00. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes. Motion carried 6-0.

**MOTION #17.200 – PURCHASE BIKE RACKS:** Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to approve purchasing two bike racks from Upbeat Site Furnishings at a cost not to exceed \$1,356.68. A roll call vote was taken. Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #17.201 – HAZARDOUS MATERIAL REMOVAL – 3230 TENTH STREET:** Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to table for further information (proof of proper disposal). A voice vote was taken. Motion carried 6-0.

**MOTION #17.202 – SALARY INCREASE – FIRE CHIEF WENDY STEVENS:** Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to approve a \$1,500.00 increase in the Fire Chief's annual salary as provided by contract based on a positive review. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

**MOTION #17.203 – CASH RECEIPT/DEPOSIT PROCEDURES POLICY:** Motion made by Mr. VanWashenova; seconded by Mrs. Kaufman to adopt the Cash Receipt/Deposit Procedures Policy. A roll call vote was taken. Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

**PUBLIC COMMENT:** None

**MOTION #17.204 – ADJOURNMENT:** Motion made by Mr. Lindquist; seconded by Mr. Yoas to adjourn the August 8, 2017 Regular Board Meeting at 4:03PM. A voice vote was called. Motion carried 6-0.

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James A. McDevitt-Supervisor

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Mark J. Baker- Clerk