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FRENCHTOWN CHARTER TOWNSHIP

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HEDWIG B. KAUFMAN
JACK C. LINDQUIST, SR.
ALAN (AL) VANWASHENOVA
KRAIG A. YOAS
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REGULAR BOARD MEETING MINUTES
FEBRUARY 13, 2018

A **Regular Meeting** of the Frenchtown Charter Township Board was held on February 13, 2018 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova was seated at 3:08 pm.
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr. - Excused
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman was seated at 3:07 pm.
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director Rich Weirich; Fire Chief Wendy Stevens; Township Planner Chris Khorey; Township Auditor Don McGuire; Pay & Benefits Michelle Affholter-Ulrich and 3 other persons were in attendance.

Supervisor McDevitt declared there was a quorum at 3:00 PM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #18.27 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mrs. Ellison to approve the February 13, 2018 Agenda as presented. A voice vote was taken. Motion carried 4-0.

MOTION #18.28 – APPROVAL OF FEBRUARY 13, 2018 CONSENT AGENDA: Motion made by Mr. Yoas; seconded by Mr. Baker to approve the February 13, 2018 Consent Agenda as presented. A roll call vote was taken. Mr. Baker-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes. Motion carried 4-0.

CONSENT AGENDA:

- a) January 23, 2018 . Regular Board Meeting Minutes
- b) Invoices Paid between January 24, 2018 to February 9, 2018
- c) Invoices Paid on February 13, 2018

- d) Used Car Lot License . Victory Honda
- e) Used Car Lot License . USA Trailer Sales LLC
- f) Arcade License . TA Travel Centers of America

PUBLIC COMMENT: None

MOTION #18.29 – REMOVE FROM TABLE – 1ST READING OF ZONING ORDINANCE NO. 200-134: Motion made by Mrs. Ellison; seconded by Mr. Yoas to remove this item from table. A voice vote was taken. Motion carried 4-0.

Trustee Kaufman was seated at 3:07 pm and Trustee VanWashenova was seated at 3:08 pm.

MOTION #18.30 – 1ST READING OF ZONING ORDINANCE AMENDMENT NO. 200-134: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to have the 1st reading of Zoning Ordinance Amendment No. 200-134 based on the recommendation from the Township Planning Commission. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #18.31 – PURCHASE REQUEST – AIR COMPRESSOR – WATER DEPARTMENT: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to approve the request of the Utility Director to purchase an Atlas Copco 10HP Rotary Screw Compressor with VFD from Allied Equipment at a cost not to exceed \$14,219.00. A roll call vote was taken. Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #18.32 – TRAINING REQUEST – WATER DEPARTMENT ADDITIONAL EDUCATION COSTS: Motion made by Mrs. Ellison; seconded by Mr. Baker to approve the additional education costs for meals and lodging as requested for Joe Mason, Shaun Swartz, Deven Boron and Christian Roland at a cost not to exceed \$647.00 with the understanding that if they were to leave their employment within two years they would have to reimburse all costs. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

PRESENTATION – PAYCHEX HUMAN RESOURCE SOLUTION PLAN: Ms. Leslie Lutton made a presentation to the Board regarding upgrading to Paychex Human Resource Management plan.

MOTION #18.33 – PAYCHEX HUMAN RESOURCE SOLUTION PROPOSAL: Motion made by Mr. VanWashenova; seconded by Mr. Yoas to approve proceeding with Paychex Human Resource Solution assessment as proposed for a period of 6 months only. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #18.34 – TRAINING REQUEST – TOWNSHIP HALL – MAINTENANCE POSITION: Motion made Mr. McDevitt; seconded by Mrs. Ellison to approve Greg Koszegi attending a Turf Grass Course at a cost not to exceed \$455.08. A roll call vote was taken. Mr. Baker-Yes; Mr.

February 13, 2018 Regular Board Meeting Minutes – page 3:

McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Yoas-No; Mrs. Ellison-Yes. Motion carried 4-1.
(Mrs. Kaufman had stepped out of the meeting)

MOTION #18.35 – TRANSFER OF FUNDS TO THE ICMA-RC COLLECTIVE INVESTMENT FUNDS TRUST: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to approve the Resolution Authorizing Transfer of Certain Investment Funds to ICMA-RC for Purpose of Funding Other Post Employment Benefits. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

MOTION #18.36 – ON-SITE SHREDDING – XTREME SHREDS – TOWNSHIP HALL: Motion made by Mrs. Kaufman; seconded by Mr. Baker to approve the request to contract with Xtreme Shreds to provide on-site shredding services at a cost not to exceed \$1,200.00. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #18.37 – MCISD REQUEST USE OF KIWANIS PARK: Motion made by Mr. Baker; seconded by Mr. VanWashenova to allow the MCISD to host a summer camp program %be Their Hero from Age Zero+at Kiwanis Park on the requested dates with the Township being recognized as a collaborating partner. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #18.38 – PURCHASE AGREEMENT WITH DTE – MUNICIPAL STREET LIGHTING – CORNER OF WALNUT & CHESTNUT STREETS: Moved made by Mr. VanWashenova; seconded by Mrs. Ellison to approve the purchase agreement with DTE for a new 65 watt LED street light on the corner of Walnut & Chestnut street at a cost not exceed \$1,622.53. A roll call vote was taken. Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #18.39 – NEW HIRE REQUESTS – FIRE DEPARTMENT POSITIONS: Motion made by Mrs. Ellison; seconded by Mrs. Kaufman to approve hiring James Compura as a Full Time Firefighter and Justus Waldon for a Paid On Call position. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #18.40 – PURCHASE REQUEST – ICE/WATER RESCUE EQUIPMENT – FIRE DEPARTMENT: Motion made by Mr. Baker; seconded by Mr. VanWashenova to approve the purchase of the requested equipment at a cost not to exceed \$3,749.55 with up to a 5% adjustment for price changes for the requested items. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

MOTION #18.41 – PURCHASE REQUEST – IMAGETREND ELITE REPORTING SOFTWARE: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to approve the request of the Fire

February 13, 2018 Regular Board Meeting Minutes – page 4:

Chief to purchase ImageTrend Elite Reporting Software at a cost not to exceed \$14,600.00. A roll call vote was taken. Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #18.42 – ADJOURNMENT: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to adjourn the February 13, 2018 Regular Board Meeting at 5:20 PM. A voice vote was called. Motion carried 6-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk