

JAMES A. McDEVITT
Supervisor - (734) 242-5904
Fax - (734) 242-8589

MARK J. BAKER
Clerk - (734) 242-5800
Fax: (734) 242-1508

JULIE A. ELLISON
Treasurer - (734) 242-5902
Fax: (734) 242-1508

BUILDING DEPARTMENT
(734) 242-5900
Fax: (734) 242-1634



FRENCHTOWN CHARTER TOWNSHIP

2744 Vivian Road - Monroe, Michigan 48162-9249 - (734) 242-3282

HEDWIG B. KAUFMAN
JACK C. LINDQUIST, SR.
ALAN (AL) VANWASHENOVA
KRAIG A. YOAS
TRUSTEES
ASSESSING DEPARTMENT
(734) 242-8588

REGULAR BOARD MEETING MINUTES
JUNE 12, 2018

A **Regular Meeting** of the Frenchtown Charter Township Board was held on June 12, 2018 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Building Official, Joseph Lehmann; Recreation Director, Larry Chinavare; Township Assessor, Sue Iott-Garrison and 1 other person were in attendance.

Supervisor McDevitt declared there was a quorum at 3:00 pm.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #18.156 – AGENDA APPROVAL: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the June 12, 2018 Agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #18.157 – APPROVAL OF JUNE 12, 2018 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. Baker to approve the June 12, 2018 Consent Agenda as presented. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a) May 22, 2018 . Regular Board Meeting Minutes
- b) Invoices Paid between May 23, 2018 and June 8, 2018
- c) Invoices paid on June 12, 2018

PUBLIC COMMENT: None

MOTION #18.158 – REMOVE FROM TABLE – STONEY CREEK MANOR PLAT/FINAL

PRELIMINARY PLAT: Motion made by Mrs. Ellison; seconded by Mrs. Kaufman to remove from table. A voice vote was taken. Motion carried 7-0.

MOTION #18.159 – STONEY CREEK MANOR PLAT/FINAL PRELIMINARY PLAT: Motion made by Mr. VanWashenova; seconded by Mr. Baker to grant approval of the Final Preliminary Plat for Stoney Creek Manor Plat with the condition that fire hydrants are to be installed at a maximum spacing of 300qwhich shall apply to the frontage along Nadeau Road as well as internally on Lot 1 to adequately provide fire protection service to the dwelling to be constructed on the Lot. Such placement shall be in accordance with the Township Engineering Design Standards Ordinance and subject to Township Attorney, Township Engineer and Frenchtown Fire Department approvals. A roll call was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes. Motion carried 7-0.

MOTION #18.160 – 1st READING – CONSTRUCTION CODE ADMINISTRATION ORDINANCE

NO. 228: Motion made by Mrs. Kaufman; seconded by Mr. Yoas to have the 1st reading of Construction Code Administration Ordinance No. 228. A roll call vote was taken. Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Baker-Yes. Motion carried 7-0.

MOTION #18.161 – PURCHASE REQUEST – PAR FOUR GRASS FOR BOCCE BALL COURT:

Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve the purchase of Par Four grass covering at a cost not to exceed \$4,000.00 which includes installation. A roll call vote was taken. Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #18.162 – REQUEST – RENOVATIONS FOR SHERIFF SUBSTATION:

Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve repairs at Frenchtown Sheriff's substation at a cost not to exceed \$2,500.00 which includes \$1,424.80 for materials from Sherwin Williams, the rental of equipment and the purchase of additional materials. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

MOTION #18.163: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to move agenda item #12 to the end of the meeting. A voice vote was taken. Motion carried 7-0.

MOTION #18.164 – RESOLUTION ESTABLISHING HIRING COMMITTEE POLICY AND

PROCEDURES: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to adopt the Resolution Establishing Hiring Committee Policies and Procedures with corrections and changes as discussed. A roll call vote was taken. Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

MOTION #18.165 – DISCUSSION – SUMMER PART-TIME POSITION – ASSESSING

DEPARTMENT: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve the Assessing Department request to hire 2 part time employees up to 29.5 hours per week from June 18, 2018 to November 1, 2018 those dates being subject to reconsideration by the Board due to

the weather, with Julie Durocher being one of the part time employees approved and to proceed with candidates for the other position through the Hiring Committee for consideration. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-No; Mr. Baker-Yes; Mrs. Ellison-Yes. Motion carried 6-1.

DISCUSSION – SUMMER PART-TIME POSITION – BUILDING DEPARTMENT: The Board discussed a summer part time position in the Building Department.

MOTION #18.166 – APPROVAL TO FILL OPEN TOWNSHIP POSITION: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve filling the position of Multi-Departmental clerical position. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. VanWashenova-No; Mr. Yoas-Yes. Motion carried 6-1.

MOTION #18.167: Motion made by Mrs. Ellison; seconded by Mr. Yoas to extend the meeting over the 3 hour time limit established by the Board Rules. A voice vote was taken. Motion carried 7-0.

MOTION #18.168 – EDUCATIONAL REIMBURSEMENT REQUEST – FIRE INSPECTOR MADDOX: Motion made by Mr. VanWashenova; seconded by Mr. Lindquist to approve the educational reimbursement for Fire Inspector Maddox at a cost not to exceed \$600.00. A roll call vote was taken. Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #18.169 – DISCUSSION – ICMA/TRANSFER OF MILESTONE FUNDS: Motion made by Mr. McDevitt; seconded by Mr. Yoas to re-allocate the Frenchtown Milestone Fund Assets invested for OPEB purposes with ICMA-RC to the VT II Moderate Model Portfolio. A roll call vote was taken. Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #18.170 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the June 12, 2018 Regular Board Meeting at 6:49 PM. A voice vote was called. Motion carried 7-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk