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FRENCHTOWN CHARTER TOWNSHIP

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ALAN (AL) VANWASHENOVA

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REGULAR BOARD MEETING MINUTES

MARCH 13, 2018

A **Regular Meeting** of the Frenchtown Charter Township Board was held on March 13, 2018 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova was seated at 3:04 pm.
SUPERVISOR – Jim McDevitt -EXCUSED	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman - EXCUSED
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director Rich Weirich and Township Engineer Barry Buschmann were in attendance.

In the absence of the Supervisor, Clerk Baker declared there was a quorum at 3:00 PM.

MOTION#18.64: Motion made by Mr. Yoas; seconded by Mr. Lindquist to appoint Clerk Mark Baker as Acting Chair for this meeting. A voice vote was taken. Motion carried 4-0.

CHANGES TO THE AGENDA: Add Agenda item#16A, HVAC unit for Township and add Agenda item#16B, Cancellation of the Workshop meeting on March 20, 2018 due to lack of agenda items.

MOTION #18.65 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the March 13, 2018 Agenda as amended. A voice vote was taken. Motion carried 4-0.

MOTION #18.66 – APPROVAL OF MARCH 13, 2018 CONSENT AGENDA: Motion made by Mr. Yoas; seconded by Mrs. Ellison to approve the March 13, 2018 Consent Agenda as presented. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. Yoas-Yes. Motion carried 4-0.

CONSENT AGENDA:

- a) February 27, 2018 . Regular Board Meeting Minutes
- b) Invoices Paid between February 28, 2018 to March 9, 2018
- c) Invoices Paid on March 13, 2018

PUBLIC COMMENT: None

Mr. VanWashenova was seated at 3:04 pm.

MOTION #18.67 – MONROE COUNTY ROAD IMPROVEMENTS CONTRACTS 2018: Motion made by Mr. Yoas; seconded by Mr. Baker to enter into the contracts as presented and recommended by the Township Roads Committee with the exception of the Laprad Road project which is not approved at this time. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes. Motion carried 5-0.

MOTION #18.68 – PURCHASE REQUEST – SCAG LAWN MOWER – WATER DEPARTMENT: Motion made by Mr. Yoas; seconded by Mr. Lindquist to allow the Utility Director the opportunity to sell the existing mower outright and to then purchase a Scag 61+lawn mower from low bidder Sell\$ Equipment if the Utility Director gets at least \$2,500.00 from selling the existing mower or if not sold outright to allow the Director to purchase from the lowest bidder after consideration of trade in amount. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes. Motion carried 5-0.

MOTION #18.69 – 2ND READING – ORDINANCE AMENDEMENT NO. 224 – MUNICIPAL CIVIL INFRACTIONS VIOLATIONS BUREAU ORDINANCE: Motion made by Mr. Yoas; seconded by Mrs. Ellison to have the 2nd reading and adopt Ordinance Amendment No. 224, Municipal Civil Infractions Violations Bureau Ordinance. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 5-0.

MOTION #18.70 – 2ND READING – ORDINANCE AMENDMENT NO. 225 – MUNICIPAL PENALTY, CIVIL INFRACTION AND APPEARANCE TICKETS ORDINANCE: Motion made by Mr. Yoas; seconded by Mr. Lindquist to have the 2nd reading and adopt Ordinance Amendment No. 225, Municipal Penalty, Civil Infraction and Appearance Tickets Ordinance. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes. Motion carried 5-0.

MOTION #18.71 – PURCHASE REQUEST – LENOVO DESKTOP COMPUTER/MONITOR – BUILDING DEPARMENT: Motion made by Mr. Yoas; seconded by Mr. Baker to approve the purchase of the requested equipment at a cost not to exceed \$1,131.52 from Tech Experts. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes. Motion carried 5-0.

MOTION #18.72 – WAIVING OF MICHIGAN WEEK PERMIT FEES: Motion made Mr. Yoas; seconded by Mr. VanWashenova to approve the waiver of residential building permit fees for the installation or replacement of windows, doors, roofing, siding, fences and cement flat work during the week of May 7th, 2018 to May 11th, 2018 for Michigan Week as recommended by the Building Official. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Baker-Yes. Motion carried 5-0.

MOTION #18.73 – SOUTHEAST MI COUNCIL OF GOVERNMENTS 2018 MEMBERSHIP:

Motion made by Mr. Lindquist; seconded by Mrs. Ellison to renew membership with SEMCOG for 2018 at a cost not to exceed \$2,728.00. A roll call vote was taken. Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes. Motion carried 5-0.

MOTION #18.74 – MONROE COUNTY CHAMBER OF COMMERCE 2018 MEMBERSHIP:

Motion made by Mr. Lindquist; seconded by Mr. Baker to renew the membership with the Monroe County Chamber of Commerce for 2018 at a cost not to exceed \$420.00. A roll call vote was taken. Mr. Yoas-No; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes. Motion carried 4-1.

MOTION #18.75 – PLANNING COMMISSION MEMBER APPOINTMENT: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to appoint Fred Calkins to the Planning Commission for a 3 year term that will expire on December 31, 2020. A roll call vote was taken. Mr. Baker-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 5-0.

MOTION #18.76 – PURCHASE REQUEST – HVAC REPLACEMENT: Moved made by Mr. VanWashenova; seconded by Mr. Yoas to approve the purchase of the HVAC replacement unit from low bidder Iceberg Heating and Cooling at cost not to exceed \$5,785.00 with the understanding that Iceberg Heating will be able to start within 2 weeks and if unable to do so, to allow the Township to proceed with the next lowest bidder. A roll call vote was taken. Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes. Motion carried 5-0.

MOTION #18.77 – CANCELLATION OF TOWNSHIP WORKSHOP MEETING: Motion made by Mr. Baker; seconded by Mr. Lindquist to cancel the Township Board workshop meeting scheduled for March 20, 2018 due to lack of agenda. A voice vote was taken. Motion carried 5-0.

PUBLIC COMMENT: None

MOTION #18.78: Motion made by Mr. VanWashenova; seconded by Mr. Lindquist directing the Building Official to provide information on the Travel Centers of America site, in order for the Board to determine the status of the improvements recently made in relation to the approved site plan; permits and approvals issued regarding the site plan and any necessary enforcement action. A voice vote was taken. Motion carried 5-0.

MOTION #18.79 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the March 13, 2018 Regular Board Meeting at 4:52 PM. A voice vote was called. Motion carried 5-0.