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FRENCHTOWN CHARTER TOWNSHIP

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JACK C. LINDQUIST, SR.

ALAN (AL) VANWASHENOVA

KRAIG A. YOAS

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**REGULAR BOARD MEETING MINUTES
NOVEMBER 14, 2017**

A **Regular Meeting** of the Frenchtown Charter Township Board was held on November 14, 2017 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr. - EXCUSED
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief Wendy Stevens and one other person were in attendance.

Supervisor McDevitt declared there was a quorum at 3:00 PM.

CHANGES TO THE AGENDA: Remove agenda item #15 and add agenda item #14A, Purchase Request Hepatitis A vaccines for firefighters and replacement agenda item #15, 2018 Budget Public Hearing notice.

MOTION #17.272 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mrs. Ellison to approve the November 14, 2017 Agenda as amended. A voice vote was taken. Motion carried 6-0.

MOTION #17.273 – APPROVAL OF NOVEMBER 14, 2017 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the November 14, 2017 Consent Agenda as presented. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a) October 24, 2017 . Regular Board Meeting Minutes
- b) Invoices Paid between October 25, 2017 to November 9, 2017
- c) Invoices Paid on November 14, 2017
- d) Peddler License . Monroe Exchange Club & Monroe Knights of Columbus/Goodfellows

PUBLIC COMMENT: None

MOTION #17.274 – PURCHASE REQUEST – INSTALL AIR CONDITIONING UNIT FOR

KIWANIS PARK: Motion made by Mr. Yoas; seconded by Mrs. Kaufman to table this request. A voice vote was taken. Motion carried 6-0.

MOTION #17.275 – DISCUSSION – COMPENSATION COMMISSION’S RECOMMENDATION FOR 2018/2019:

Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to reject the Compensation Commission salary recommendation. A roll call vote was taken. Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman; Mr. Yoas-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #17.276 –PURCHASE REQUEST – MICROSOFT WINDOWS 10 PROFESSIONAL UPGRADE LICENSE WITH HARDWARE UPDATES:

Motion made by Mr. Baker; seconded by Mr. VanWashenova to approve the Fire Chief’s request to purchase Microsoft Windows 10 Professional Upgrade License with hardware updates at a cost not to exceed \$4,681.00. and also for the Board to within the next 4 weeks begin pursuing a local I.T. contractor. A roll call vote was taken. Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #17.277 – REMOVE FROM TABLE – PURCHASE REQUEST – RECREATION DEPARTMENT – 2 ECHO TRIMMERS:

Motion made by Mr. Yoas; seconded by Mrs. Kaufman to remove this item from table. A voice vote was taken. Motion carried 6-0.

MOTION #17.278 – PURCHASE REQUEST – RECREATION DEPARTMENT – 2 ECHO TRIMMERS:

Motion made by Mrs. Ellison; seconded by Mr. VanWashenova to approve the purchase of 2 Echo Trimmers from Rogers Equipment at a cost not to exceed \$398.00. A roll call vote was taken. Mr. Baker-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #17.279 – TRAINING REQUEST – THREE (3) INSTRUCTOR COORDINATORS – FIRE DEPARTMENT:

Motion made Mrs. Kaufman; seconded by Mr. Baker to approve the Fire Chief’s request to send Fire Fighter Josh Volker, Fire Fighter Mike Guyor and the Fire Chief Wendy Stevens to an Emergency Medical Instructor Coordinator class located at the Michigan Academy of Emergency Services and Allied Health at the New Boston campus with the understanding that if they would leave their employment within 2 years of the class that they would have to reimburse all costs back to the Township. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

MOTION #17.280 – PURCHASE REQUEST – DUO SAFETY 35 FOOT LADDER – FIRE DEPARTMENT:

Motion made by Mr. Baker; seconded by Mr. VanWashenova to approve the purchase of a Duo Safety 35 foot ladder from Time Emergency Equipment at a cost not to exceed \$950.00 plus shipping costs. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes.; Mr. Baker-Yes. Motion carried 6-0.

MOTION #17.281 – PURCHASE REQUEST – UNIFORM PATCHES – FIRE DEPARTMENT:

Motion made by Mr. Yoas; seconded by Mr. Baker to approve the purchase of Uniform Patches from low bidder Phoenix Safety Outfitters at a cost not to exceed \$1,669.00. A roll call vote was taken. Mr. Yoas-yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #17.282 – PURCHASE REQUEST – HEPATITIS A VACCINES FOR FIREFIGHTERS:

Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to approve the purchase of the Hepatitis A vaccine for 25 Full Time and Paid on Call firefighters at a cost not to exceed \$200.00 per firefighter. A roll call vote was taken. Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #17.283 – 2018 BUDGET PUBLIC HEARING NOTICE: Moved made by Mr. Yoas; seconded by Mrs. Kaufman to set the public hearing for the 2018 Budget for December 12, 2017 at 3:00 pm. A voice vote was taken. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #17.283 – ADJOURNMENT: Motion made by Mrs. Ellison; seconded by Mrs. Kaufman to adjourn the November 14, 2017 Regular Board Meeting at 4:35 PM. A voice vote was called. Motion carried 6-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk