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FRENCHTOWN CHARTER TOWNSHIP

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HEDWIG B. KAUFMAN

JACK C. LINDQUIST, SR.

ALAN (AL) VANWASHENOVA

KRAIG A. YOAS

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REGULAR BOARD MEETING MINUTES

SEPTEMBER 12, 2017

A **Regular Meeting** of the Frenchtown Charter Township Board was held on September 12, 2017 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief Wendy Stevens; Township Auditor Don McGuire; Township Engineer Mark Mathe, Building Official Joe Lehmann and Township Assessor Sue Iott-Garrison were in attendance.

Supervisor McDevitt declared there was a quorum at 3:00 PM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #17.216 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the September 12, 2017 Agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #17.217 – APPROVAL OF SEPTEMBER 12, 2017 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the September 12, 2017 Consent Agenda as presented. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a) August 22, 2017 . Regular Board Meeting Minutes
- b) Invoices Paid between August 23, 2017 to September 8, 2017
- c) Invoices Paid on September 12, 2017

PUBLIC COMMENT: None

MOTION #17.218 – AUDIT REPORT 2016: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to accept and place on file the 2016 Audit Report. A voice vote was taken. Motion carried 7-0.

FRENCHTOWN CHARTER TOWNSHIP PARKING LOT: The Board discussed the Frenchtown Charter Township Hall Proposed Parking Lot Project.

MOTION #17.219 – CONTRACT EXTENSIONS – BRITTANY HULETT AND MELINDA BAILEY: Motion made by Mr. Baker; seconded by Mr. Lindquist to allow the Township Assessor to maintain Part Time Assessing Employee Brittany Hulett at the part time pay rate and to contract with Melinda Bailey for piece work (\$6.00 per record card data entry and \$4.00 per land sketch entry) both until June 15, 2018. A roll call vote was taken. Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #17.220 – EDUCATIONAL EXPENSE REQUEST – JOSEPH LEHMANN AND MICHAEL TURINSKY: Motion made by Mrs. Ellison; seconded by Mr. Lindquist to approve memberships for Joe Lehmann and Mike Turinsky to Huron Valley Association of Code Officials at a cost not to exceed \$95.00 each. A roll call vote was taken. Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #17.221 – HALLOWEEN TRICK OR TREAT HOURS: Motion made by Mr. Yoas; seconded by Mrs. Ellison to approve Trick-or-Treat for Frenchtown Charter Township on Tuesday October 31, 2017 from 6:30 pm to 8:00 pm which coincides with City of Monroe and Monroe Charter Township. A roll call vote was taken. Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes. Motion carried 7-0.

MOTION #17.222 – PURCHASE REQUEST – SIX (6) LICENSES FOR NITRO PDF SOFTWARE: Motion made by Mr. Yoas; seconded by Mr. Baker to table this issue for further information. A voice vote was taken. Motion carried 7-0.

MOVING VOTING SITE FOR PRECINCT #6: The Board discussed moving voting sites for Precinct #6.

MOTION #17.223 – PURCHASE REQUEST – 2017 FORD F-250 PICKUP TRUCK – TOWNSHIP MAINTENANCE: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the purchase of a 2017 Ford F-250 Pickup Truck from Michigan Contract Holder Government Sales through Gorno Ford at a cost not to exceed \$34,865.00 plus title fees. A roll call vote was taken. Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes. Motion carried 7-0.

MOTION #17.224 – EDUCATIONAL EXPENSE REQUEST – MIKE KEITH: Motion made by Mr. VanWashenova; seconded by Mr. Yoas to approve the request to allow Firefighter Mike Keith to attend Fire Ground Survival Train the Trainer Course from October 2-5, 2017 at a cost not to exceed \$2,200.00. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #17.225 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the September 12, 2017 Regular Board Meeting at 5:28 PM. A voice vote was called. Motion carried 7-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk